

– 25 Sheldon Services –

Stage 1A

Stage 1B

Stage 1C

Stage 2

Stage 3

Preparation for limited resumption of most in-person services

- Before June 15th, entire facility deep cleaned and sanitized
- Begin temperature and COVID-19 symptom screenings when entering building
- Masks (except children under 2 years) and social distancing required for all
- Staff trained to use personal protective equipment and new safety protocols
- Most direct service staff prepare for limited on-site client appointments. Includes counseling, legal advocacy, supportive housing, and supervised parenting time and custody exchange. Nurse Examiner Program and domestic abuse shelter continue operations.
- Staff contact clients to schedule appointments, determine if will meet by video or in-person, and alert about new safety measures

- Temperature and COVID-19 symptom screenings when entering building
- Use of masks (except children under 2 years) and social distancing required for all
- Some clients return for on-site services, but most continue using telehealth and most staff continue working remotely
- Support groups, Men Choosing Alternatives to Violence, and Claytor Center for Girls' Leadership continue meeting virtually
- YWCA works to minimize on-site traffic and congregating (e.g., staggered lunch and work schedules for staff, use technology for group meetings)

- Temperature and COVID-19 symptom screenings when entering building.
- On-site traffic and congregating increases, but use of masks (except children under 2 years) and social distancing required in all public areas.
- Fully vaccinated staff working on-site, with priority on serving clients with the engagement method that optimizes client care; both telehealth and in-person available.
- With proof of vaccination, fully immunized staff may resume one-on-one, in-person sessions without masks.
- Fully vaccinated staff may meet in small groups without masks, provided unvaccinated individuals are not at high risk. Social distancing is required.
- Support groups, Men Choosing Alternatives to Violence, and Claytor Center for Girls' Leadership meet virtually.

- Temperature and COVID-19 symptom screenings when entering building
- Use of masks (except children under 2 years) and social distancing required for all
- All staff now working on-site
- Number of clients being served in-person continues to increase, but telehealth available based on best interest of clients
- Support groups, Men Choosing Alternatives to Violence, and Claytor Center for Girls' Leadership begin meeting on-site.

- Temperature and COVID-19 symptom screenings no longer required when entering building
- Adjustments made to use of masks (except children under 2 years), social distancing, and in-person meetings based on current state/public health guidelines
- Telehealth and in-person services utilized, with preference for in-person whenever possible

This plan was developed with guidance and information provided by Michigan Executive Order 2020-114, the Centers for Disease Control and Prevention, the Kent County Health Department, and the Occupational Safety and Health Administration. Key Points:

- Prioritizes the health and safety of all, and meeting community/client need by gradually resuming and monitoring on-site operations
- Moving to a new stage is made with guidance from state and local authorities and public health officials and experts
- Protocols are trauma-informed
- Requires cooperation of all YWCA staff, clients, and visitors
- How one-on-one services are provided (i.e., in-person, telehealth/ virtual) is based on the needs and comfort of individual clients. (YWCA Nurse Examiner Program services and emergency shelter are provided in-person.)